



December 1, 2005

PA-EOP-2005-0007

Dear CSRA Educator:

The Westinghouse Savannah River Company Team is pleased to announce we are accepting applications for the 2006 Excellence-in-Teaching Mini Grants Program. **SPECIAL NOTE: The application has been revised. If teachers do not use the 2006 application, the grant will be disqualified. No exceptions.**

For your convenience, we have included informational brochures to distribute to teachers so that principals only have to make copies of the application for those educators who plan to submit a grant application. Please make sure that every educator who plans to submit a grant receives a brochure, because it includes evaluation criteria, helpful grant writing tips and answers to frequently asked questions.

Also for your convenience, the application is available in Microsoft Word and in a pdf format on our web site at http://www.srs.gov/general/outreach/edoutrch/ed_home.htm. **Proposals MUST be received in our office by close of business on February 24, 2006.** Due to current security conditions, applications cannot be hand delivered by non-SRS employees. Fax copies will not be accepted. Proposals will be evaluated by a panel of judges based on the criteria listed on the brochure. Everyone who submits a grant will receive a receipt postcard and will be invited to a reception to be held April 2006.

The Mini Grants program is designed to recognize and support excellence in teaching by providing funds to enhance elementary and middle school science, mathematics, and technology programs in the Central Savannah River Area (CSRA). Since the inception of the program in 1989, the WSRC Team has awarded over \$676,000 to approximately 1,400 teachers in the CSRA.

Public elementary and middle school educators in the seven-county CSRA (Aiken, Allendale, Bamberg, Barnwell, and Edgefield counties in South Carolina and Columbia and Richmond counties in Georgia) are invited to submit an application for one of three categories. Please duplicate the attached application as necessary and post the enclosed flyers in common areas of your school.

Please encourage teachers to take advantage of this worthwhile program. If you have questions or need additional information, please contact me at 803-952-9120, or donna.wesby@srs.gov.

Sincerely,

Donna Moore Wesby
Education Outreach Programs

Enc.

WESTINGHOUSE SAVANNAH RIVER COMPANY

The WSRC Team: Westinghouse Savannah River Company LLC • Bechtel Savannah River, Inc. • BNG America Savannah River Corporation • BWXT Savannah River Company • CH2 Savannah River Company

** DO NOT STAPLE

Reserved for EP number _____

Westinghouse Savannah River Company
2006 Excellence-In-Teaching Mini Grants Program Application

PLEASE ADHERE TO THE FOLLOWING RULES:

1. Please type or print neatly (single-sided; do not write on back).
2. Do not write your name or team members' names within the body of the grant. This includes supporting sheets printed from your home/school internet account. **Grants with teachers' names and/or school names will be disqualified.**
3. Please provide full names of each teacher. Maximum four teachers for a team grant.
4. Only submit original application not additional copies.

Category (check one)

☐ A \$500 ☐ B \$750 ☐ C \$1000

Lead Teacher's Name (Indicate Mr. or Ms.): _____

Teacher's Subject & Grade Level _____

Names of other teachers included on this grant (Indicate Mr. or Ms.):

Project Title _____

School Name _____ School Phone: _____

School Address (Street or P.O. Box) _____

City, State, Zip _____

Principal's Name _____

APPLICATION CHECKLIST

- | | |
|---|--|
| <input type="checkbox"/> Appropriate category checked | <input type="checkbox"/> Application is NOT stapled |
| <input type="checkbox"/> Budget/cost estimates completed | <input type="checkbox"/> Application and additional pages are single-sided |
| <input type="checkbox"/> Categories B&C (Project Plan and Implementation Schedule attached) | <input type="checkbox"/> School name/district NOT mentioned within grant |

Signature of Teacher

Date

Signature of Principal

Date

Mail completed application to:
Donna Moore Wesby, Coordinator
Westinghouse Savannah River Company
Building 730-1B, Rm. 3130
Aiken, SC 29808

Applications MUST be received in our office by close of business on February 24, 2006. No fax copies accepted. Due to current security conditions, applications cannot be hand delivered by non-SRS employees.

**** DO NOT STAPLE**

Reserved for EP number

**Westinghouse Savannah River Company
2006 Excellence-In-Teaching Mini Grants Program Application**

Please type or print neatly (single-sided; do not write on back)
(For the sake of objectivity and eligibility, do not include school/teacher names within application.)

Project Title _____

Grade Level and Subject Area _____ Number Students Affected _____

Project Summary

(Briefly describe your project and expected results.)

Goals and Objectives

(List learning objectives and curriculum concepts to be enhanced by this project.)

Student Involvement

(Describe how students will be involved.)

** DO NOT STAPLE

Reserved for EP number

**Westinghouse Savannah River Company
2006 Excellence-In-Teaching Mini Grants Program Application**

Please type or print neatly (single-sided; do not write on back)

(For the sake of objectivity and eligibility, do not include school/teacher names within application.)

Project Budget

(Provide an itemized list of materials and their estimated cost. Make sure your budget is reasonable, appropriate and specific.)

<u>Item</u>	<u>Supplier</u>	<u>Estimated Cost</u>
--------------------	------------------------	------------------------------

Total Cost

Evaluation

(Describe how you will measure the effectiveness of this grant. Explain how the activities directly related to your objective.)

** DO NOT STAPLE

Reserved for EP number

**Westinghouse Savannah River Company
2006 Excellence-In-Teaching Mini Grants Program Application**

Please type or print neatly (single-sided; do not write on back)
(For the sake of objectivity and eligibility, do not include school/teacher names within application.)

COMPLETE FOR CATEGORIES B & C ONLY

DO NOT INCLUDE THIS PAGE IF SUBMITTING CATEGORY A (\$500) GRANT

Project Plan

(Give details of your project plan, short and long term.)

Implementation Schedule

(Detail time line for implementation, short and long term.)

Cost Sharing

(If your project requires more than the amount granted, describe how you will secure additional funding.)